



SITE DIRECTOR JOB DESCRIPTION

Employment Category: Exempt
Location: Designated Site
Supervised by: Executive Director
Supervision Responsibility for: All site staff, seasonal,
and year round

Mission of Michigan Area United Methodist Camping (MAUMC)

Grow disciples of Jesus Christ by providing camp and retreat experiences.

Responsibilities

1. Deliver hospitality and hosting to all groups on site and maintain relationship with key camp supporters.
2. Implement camp programs.
3. Provide financial management and participate in budgeting.
4. Manage property development and maintenance needs.
5. Hire and supervise seasonal and year round staff.
6. Cooperate with MAUMC executive director to implement marketing and communication plans.
7. Relate to necessary government, accrediting agencies, and community.
8. Travel may be required to other sites or the central office.

Education and Experience

1. Minimum five years' experience in similar position.
2. Valid and current driver's license.

Compensation

Includes competitive salary, health insurance and retirement benefits for employees who work more than 30 hours per week, on-site housing (including utilities), and use of site vehicle for business travel.

MAUMC is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status, or other legally-protected characteristic.